



© Michael Wheeley

Entry Form

By completing this entry form you agree to be bound by the Conditions of Entry. Please remember to include the commission in the sale price.

Complete all sections of the Entry Form in block capitals.

Entry 1

Title:

Medium:

Size (cms w x h x d):

Weight (3D):

Sale price: £

Date of artwork:

Entry 2

Title:

Medium:

Size (cms w x h x d):

Weight (3D):

Sale price: £

Date of artwork:

Entry 3

Medium:

Size (in cms w x h x d):

Weight (3D):

Sale price: £

Date of artwork:

First Name:

Surname:

Address:

Postcode:

Tel:

Email:

How to submit your entry

By Email to: emporiumartgallery@gmail.com

Subject of email: "The Lichfield Prize 2014" followed by full name, remember to attach digital images.

By Post to: The Lichfield Prize 2014, c/o Emporium Art Gallery, 32 Bird Street, Lichfield WS13 6PR.

Digital images on a CD or memory stick. Files must be saved appropriately. A SAE must be enclosed to receive your notification of selection.

In person at emporium gallery: Digital images on a CD or memory stick. Files must be saved appropriately. A SAE must be enclosed to receive your notification of selection.

How to pay your entry fee – Maximum 3 entries

£10 for 1 entry £15 for 2 entries £18 for 3 entries

Online, by Bank Transfer, please call Emporium Art Gallery on: 01543 526624 for details.

By Post, cheques only.

Cheques must be made payable to "Emporium".

In person by cash, card or cheque.

Cheques made payable to "Emporium".

Key Dates

Deadline to enter: Entry Form, Digital Images and Entry Fee must be received by Emporium Art Gallery by: **4pm Tuesday 10th June 2014**

Notification of short listing for "The Light of Other Days" exhibition: Tuesday 17th June 2014

Delivery of short listed artwork(s) to Emporium Art Gallery: Saturday 21st June 10am – 4pm

Notification of selection for "The Light of Other Days" exhibition: Tuesday 24th June 2014

Collection of artwork if not selected for "The Light of Other Days" exhibition: Saturday 28th June 10am-4pm

Winner announced at the Private View at the start of Lichfield Festival: Friday 4th July 2014

Exhibition on show In Lichfield Cathedral throughout the Lichfield Festival: 4th -13th July 2014

Collection of unsold work:

Saturday 19th July 9.30am – 12noon



The Lichfield Prize 2014

Conditions of Entry

The Lichfield Prize is open to all amateur and professional artists 18 or over and living in the UK.

Eligibility of Work

- Paintings, drawings, prints, sculpture, textiles, mixed media, digital art and photography are welcome.
- 2D work should not exceed 1.5m in any direction including frame.
- 3D work should be portable by one person and not exceed 1.5m in any direction.
- Work submitted must be original and the artist must undertake that he or she holds all moral and intellectual property rights in that work and that the work does not infringe the moral and intellectual property rights belonging to any third party.
- **Work should have been made since 2012.**
- The Panel reserves the right to exclude work that poses a health and safety risk or is deemed inappropriate in content.

Submission Process

- **Entry Form:** Use block capitals when completing the entry form and complete all sections.
- **Photographs:** Digital images should be sent as jpgs.
- The completed Entry Form & digital image(s) of the **work entered must be received by Emporium Art Gallery by 4pm on Tuesday 10th June 2014.**
- **By email** to emporiumartgallery@gmail.com
Subject of email, "The Lichfield Prize 2104"
- **By post** to **The Lichfield Prize 2014, c/o Emporium Art Gallery, 32 Bird St, Lichfield WS13 6PR.** Digital images will only be accepted on a CD or memory stick. Files must be saved appropriately. A SAE must be enclosed to receive your notification of selection.
- **In person at Emporium Art Gallery:** Digital images will only be accepted on a CD or memory stick. Files must be saved appropriately. A SAE must be enclosed to receive your notification of selection.

Entry Fee

- Your entry must be paid for by 4pm on Saturday 14th June 2014. **£10 for 1 entry, £15 for 2 entries, £18 for 3 entries.**
- **Online by Bank Transfer:** call 01543 256624 for details.
- **By Post: cheques only.** Cheques must be made payable to "Emporium".
- **In person:** by cash, card or cheque, made payable to "Emporium".
- **The Entry Fee is not refundable. If the entry fee is not paid on time, we reserve the right not to accept your entries.**

Notification of Short listing

- Notification of short listing for "The Light of Other Days" exhibition will be on Tuesday 17th June 2014.
- Shortlisted works should be delivered to Emporium Art Gallery on Saturday 21st June 2014 10am – 4pm.
- For each work the artist will be given a receipt which they must use to claim their work on Saturday 28th June 2014 10am-4pm (if not selected for the exhibition) or Saturday 19th July 9.30am – 12noon (if unsold).

Labels, Fixings & Packaging

- All work should be clearly labeled with the artist's name, address and title of work. If applicable the top of the work should be indicated.
- All wall-mounted work should be fitted with picture string/wire. Clip frames cannot be accepted.
- Corners and vulnerable parts of works must be protected with packaging which should remain secure during

handling. All other packaging must be taken away from the gallery.

Sales

- The artist should indicate sale price or not for sale on the Entry Form. The sale price should include the frame where applicable. Prices cannot be shown as negotiable.
- **The sale price should include 50% commission which will be deducted by Emporium Art Gallery.**
- If work is sold, the buyer will make the payment in full and the artist will be asked to invoice Emporium Art Gallery for their portion of the sale price within 30 days following the exhibition.
- The work will remain on display until the end of the exhibition and the buyer will be responsible for collecting the work.

Insurance

Work will be kept secure and handled with professional care, but The Lichfield Prize does not accept liability for loss or damage during the storage, selection and exhibition periods. It is the responsibility of the artist to arrange their own insurance during transport and during the period Saturday 21st June 2014 to Saturday 19th July 2014.

Images & Information

By submitting work to The Lichfield Prize 2014, the artist agrees to allow The Lichfield Prize to reproduce their work at no fee for use in connection with the exhibition (catalogue, publicity material, press, website and social media). The artist also agrees to allow The Lichfield Prize to use information in the Entry Form about the work in connection with the exhibition (labels, catalogue, publicity material, press, website and social media).

Selection

- Selection will be made by a panel of judges for inclusion in "The Light of Other Days" exhibition. The Judges' decision is final.
- Results of the selection will be notified by the same means by which you entered.

Prizes

- Prizes of £500 and an opportunity for a solo exhibition at Emporium Art Gallery, Lichfield will be awarded by the judges to the overall winner.

Collection of Work

- Work that is not selected for the exhibition should be collected by the artist on Saturday 28th June 2014 10am-4pm.
- Work that is unsold at the end of the exhibition should be collected by the artist on Saturday 19th July 9.30am – 12noon.
- The artist should bring the receipt given to them on the selection day to claim their work.
- Emporium Art Gallery reserves the right to dispose of work that is not collected by Saturday 28th June 2014 (if not selected for the exhibition) or Saturday 19th July 2014 (if unsold).

Exhibition Launch

The winner of The Lichfield Prize 2014 will be announced on Friday 4th July 2014 at the Lichfield Festival Private View. All selected artists will be invited to attend and to bring a guest with them.

