

Charity of the Year 2018

Date: Tuesday 9th January 2018
Time: 5.30pm – 7.30pm
Venue: The George Hotel - Bird Street - Lichfield WS13 6PR

Lichfield & Tamworth Chamber of Commerce are looking for a
Charity to support through 2018

Could it be you?

If you would like to be considered as the Lichfield & Tamworth Chamber of Commerce charity of the year then please complete the below application form.

President, James Blackman, will shortlist entries to just four charities. You will then need to attend the Charity and Networking Evening on Tuesday 9th January 2018 where you will be given the opportunity of pitching and answering questions. During the evening the delegates, who will be Chamber members will then vote on which **Charity** they would like Lichfield & Tamworth Chamber to support, with the winner announced at the end of the evening. All proceeds from the evening will be given to the chosen charity as the first of many fundraising opportunities begins!

Please note:

- The deadline for application forms is 13 December 2017
- All application forms should be sent to m.darrock@lichfield-tamworth-chamber.com
- All applicants will be notified by 19 December 2017 whether or not they have been shortlisted
- Shortlisted applicants need to be available on the evening of 9th January 2018 to present at the event.
- If you have any queries about the application process, please speak with Marilyn Castree, Director of the Chamber of Commerce on 07968 504744 or email m.darrock@lichfield-tamworth-chamber.com. Thank and good luck!

APPLICATION FORM

Lichfield & Tamworth Chamber of Commerce: Charity of the Year

Charity name	
Charity address	
Contact name	
Email address	
Office number	
Mobile number	
Date established	
Number of employees	
Nature of charity	
How much do you raise on an annual basis?	
How will raised money be spent?	
What is the charities' biggest achievement to date?	
Does the charity have any flagship events that you would like Lichfield & Tamworth Chamber to get involved with?	
What does your charity currently do to engage with the Lichfield & Tamworth community?	
How would you utilise this opportunity?	

Terms & Conditions

1. The closing date for entries is **13 December 2017**.
2. The Lichfield & Tamworth Chamber of Commerce charity of the year is open to all charities regardless of whether they are a member of the Greater Birmingham Chambers of Commerce, but must be within the geographical area that the Greater Birmingham Chambers of Commerce covers. If you are the successful chosen charity, then as an additional benefit, you would be encouraged to become a member of the Greater Birmingham Chambers of Commerce which covers the areas of; Birmingham, Burton, Chase, Lichfield, Tamworth, Sutton & Solihull
3. Entries must be electronic and in one single document in either Microsoft Word or pdf format and in English.
4. All questions must be answered in the appropriate text box. Text boxes can be expanded if necessary.
5. The maximum file size for any entry is 2MB. If your entry exceeds this file size it automatically will be disqualified.
6. Supporting information should be included within the entry form using the appropriate text boxes. Please be aware that any website links used within your entry will not be activated or viewed by the President.
7. All entries will be acknowledged on receipt. All entries will be treated in confidence and entry forms will become the property of Greater Birmingham Chambers of Commerce. Entries will not be returned.
8. Applicants must be authorised to enter their charity into the process.
9. The President's decision is final and no correspondence will be entered into.
10. The President reserves the right to audit any information supplied.
11. Greater Birmingham Chambers of Commerce reserves the right to withdraw any applicant supplying false information within their entry.
12. The chosen charity will be announced at the end of the evening on 9 January 2018 after voting has taken place.
13. All shortlisted charities and the chosen charity will be publicised.
14. By registering and completing an application form, you agree to these terms and conditions.

Judging

All entries received by the deadline will be judged by the President and Vice President of Lichfield & Tamworth Chamber of Commerce & Industry and a final shortlist of four charities will be drawn up.

Each shortlisted charity will present at the event on 9 January 2018 where the winner will be announced after Chamber members on the evening have voted.